

Electrical Permit Application
 Richmond Township
 34900 School Section
 Richmond, MI 48062
 (586) 727-8998 Fax: (586) 727-8997
www.richmondtpw.org

DATE: _____

EP# _____

I. Job Location:

Name of Owner/Agent		Has a Building Permit Been Obtained for this Project? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not required	
Street Address and Job Location (Street Number and Name)		Name of City, Village or Township in which job is Located <input type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Township of:	County

II. Contractor / Homeowner Information:

Indicate who the Applicant Is: <input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner		Name		State License Number		Expiration Date	
Address (Street Number and Name)				State Registration Number		Local Licensing Jurisdiction	
City		State		Zip Code		Local License Number	
Telephone Number (Include Area Code)		Federal Employer ID Number (or reason for exemption)					
Workers Compensation Insurance Carrier (or reason for exemption)				UIA Number (or reason for exemption)			

III. Type of Job: _____

<input type="checkbox"/> Single Family	<input type="checkbox"/> New	<input type="checkbox"/> Service Only	<input type="checkbox"/> Pre-manufactured Home Setup (State Approved)	<input type="checkbox"/> State Owned
<input type="checkbox"/> Other	<input type="checkbox"/> Alteration	<input type="checkbox"/> Special Inspection	<input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)	<input type="checkbox"/> School

IV. Plan Review Information

Plans must be submitted with an Application for Plan Examination and the appropriate deposit before a permit can be issued, except as listed below.

Plans are not required for the following:

- When the electrical system rating does not exceed 400 amps and the building is not over 3,500 square feet in area.
- Work completed by a governmental subdivision or state agency costing less than \$15,000.00.

If work is performed as described above, check box below "Plans Not Required."

What is the rating of the service or feeder in ampere? _____

What is the building size in square footage? _____

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.

BCC Plan Review Project No. _____ Plans Not Required

V. Applicant Signature

Section 23a of the State Construction Code Act of 1972 PA230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to person who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

SIGNATURE OF CONTRACTOR OR HOMEOWNER (Homeowner signature indicates compliance with Section V. Homeowner Affidavit)	Date
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VI. Homeowner Affidavit

Hereby certify the electrical work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Electrical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Richmond Township Electrical Inspector. I will cooperate with the Richmond Township Electrical Inspector and assume the responsibility to arrange for necessary inspections.

Signature of Homeowner _____ Date: _____

Item #17, Mobile Home Unit Site: When installing a site service in a park, the permit application must include the application fee, service, the number of park sites and a final inspection. When setting a HUD mobile home in a park, a permit must include the application fee, service, feeder and a final inspection. These shall be done by a licensed electrical contractor. When setting a HUD mobile home or a premanufactured home on private property, a permit must include the application fee, service, feeder and a final inspection.

VII. Fee Schedule	Fee	# Items	Total
1. Application Fee (non-refundable) DOES NOT INCLUDE AN INSPECTION PER THE STATE	\$75.00	1	75.00
Service			
2. Through 200 Amps.	\$10.00		
3. Over 200 Amp. thru 600 Amp.	\$15.00		
4. Over 600 Amp. thru 800 Amp.	\$20.00		
5. Over 800 Amp. thru 1200 Amp.	\$25.00		
6. Over 1200 Amp. (GFI only)	\$50.00		
7. Circuits	\$ 5.00		
8. Lighting Fixtures: per 25	\$ 6.00		
9. Appliances	\$10.00		
10. Furnace – Unit Heater	\$ 5.00		
11. Electrical – Heating Units (baseboard)	\$ 4.00		
12. Power Outlets (ranges, dryers, etc.)	\$ 7.00		
Signs:			
13. Unit	\$10.00		
14. Letter	\$15.00		
15. Neon – each 25 feet	\$20.00		
16. Feeders-Bus Ducts, etc – per 50'	\$ 6.00		
17. K.V.A. & H.P. Wind,*** EVSE &****PV Modules Units up to 20 K.V.A. or H.P.	\$ 6.00		
18. Units 21 to 50	\$10.00		
19. Mobile Home Park Site*	\$6.00		
20. Recreational Vehicle Park Site	\$4.00		

*See VI. Fee Clarification Item #17 above
 **Required for all school and state-owned construction projects.
 *** EVSE- Electrical Vehicle Supply Equipment
 ****The Michigan Electrical Code Rules no longer contain requirements to permit and inspect data and telecommunications wiring; therefore, this section is voluntary.
 ***** PV Modules-Photovoltaic

Fee	# Items	Total
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21. Units 51 & over	\$12.00		
Fire alarm Systems (not smoke detectors)			
22. Up to 10 devices	\$50.00		
23.. 11 to 20 devices	\$100.00		
24. Over 20 devices	\$5.00ea.		
25. Generator/Generator Panel	\$50.00		
26. Car Charger	\$ 50.00		
27. Data/Telecommunication Outlets 1-19 devices	\$5.00ea.		
28. 20-300 devices	\$100.00		
29. Over 300 devices	\$300.00		
30. Energy Management Temp. Control-Solar/Geothermal Energy Retrofit-Temp. Control	\$45.00		
31. Energy Management-Circuits	\$5.00ea.		
Inspections			
32. Special Inspection-New Home Site/Edison Service Insp.	\$75.00		
33. Conduit only or grounding	\$45.00		
34. Special Inspections (Pertaining to sale of building) Not including elec. Service inspec.	\$75.00		
35. Additional Inspection	\$75.00		
36. Final Inspection	\$75.00	1	\$75.00
37. Certification Fee** (Valid until license expires) License Expiration Date:	\$15.00		

Total Fee (Must include the \$75.00 non-refundable application and \$75.00 final inspection fees.)
 Make checks payable to Richmond Township.

Re-inspection fee of \$50.00 Payable to Richmond Township before a re-inspection will be made.

Any work completed without issuance of a permit will result in **DOUBLE FEES** being assessed.

VIII. Instructions for Completing Application

General: Electrical work shall not be started until the application for permit has been filed with Richmond Township. All installations shall be in conformance with the Michigan Electrical Code. **NO WORK SHALL BE CONCEALED UNTIL IT HAS BEEN INSPECTED.** When ready for an inspection, notify the township office building department to schedule an inspection. Please provide the permit number, address and a phone number if needed to contact homeowner to schedule inspection.

Expiration of Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN 180 DAYS OF THE ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED.**

TOTAL PERMIT FEES

Office Use Only:

Date: _____

Check: _____

Receipt Number: _____

Fees Collected By: _____